



## 2023 PAYROLL & TIMECARD SCHEDULES

PAY PERIOD ENDING DATE	TIMECARDS DUE IN PAYROLL @ 5PM	APPROVED EPAF FINAL ENTRY DUE DATE FOR PAYROLL PROCESSING	PAYROLL RUN DATE	PAY DATE
12/31/22	01/03/23	01/04/23	<b>01/06/23</b>	<b>01/10/23</b>
01/15/23	01/17/23	01/19/23	<b>01/23/23</b>	<b>01/25/23</b>
01/31/23	02/01/23	02/03/23	<b>02/08/23</b>	<b>02/10/23</b>
02/15/23	02/16/23	02/17/23	<b>02/22/23</b>	<b>02/24/23</b>
02/28/23	03/01/23	03/03/23	<b>03/08/23</b>	<b>03/10/23</b>
03/15/23	03/16/23	03/20/23	<b>03/22/23</b>	<b>03/24/23</b>
03/31/23	04/01/23	04/04/23	<b>04/06/23</b>	<b>04/10/23</b>
04/15/23	04/16/23	04/18/23	<b>04/21/23</b>	<b>04/25/23</b>
04/30/23	05/01/23	05/03/23	<b>05/08/23</b>	<b>05/10/23</b>
05/15/23	05/16/23	05/17/23	<b>05/23/23</b>	<b>05/25/23</b>
05/31/23	06/01/23	06/05/23	<b>06/07/23</b>	<b>06/09/23</b>
06/15/23	06/16/23	06/20/23	<b>06/21/23</b>	<b>06/23/23</b>
06/30/23	07/03/23	07/03/23	<b>07/06/23</b>	<b>07/10/23</b>
07/15/23	07/17/23	07/19/23	<b>07/21/23</b>	<b>07/25/23</b>
07/31/23	08/01/23	08/03/23	<b>08/08/23</b>	<b>08/10/23</b>
08/15/23	08/16/23	08/18/23	<b>08/23/23</b>	<b>08/25/23</b>
08/31/23	09/01/23	09/05/23	<b>09/06/23</b>	<b>09/08/23</b>
09/15/23	09/18/23	09/19/23	<b>09/21/23</b>	<b>09/25/23</b>
09/30/23	10/02/23	10/04/23	<b>10/06/23</b>	<b>10/10/23</b>
10/15/23	10/16/23	10/18/23	<b>10/23/23</b>	<b>10/25/23</b>
10/31/23	11/01/23	11/03/23	<b>11/07/23</b>	<b>11/09/23</b>
11/15/23	11/16/23	11/17/23	<b>11/20/23</b>	<b>11/22/23</b>
11/30/23	12/01/23	12/04/23	<b>12/06/23</b>	<b>12/08/23</b>
<b>12/15/23</b>	<b>12/18/23</b>	<b>12/15/23</b>	<b>12/19/23</b>	<b>12/21/23</b>
<b>12/31/23</b>	<b>01/02/24</b>	<b>01/04/24</b>	<b>01/08/24</b>	<b>01/10/24</b>

**PLEASE NOTE: ALL TIMECARDS ARE TO BE APPROVED AND SUBMITTED TO PAYROLL VIA UKG-TIME ENTRY CALENDAR IS SUBJECT TO CHANGE**